

APPROVED by  
The Academic Council of the KUAS  
by Decision of 29 June 2010 (Minutes No 1)  
The Academic Council of the KUAS  
by Decision of 7 June 2019 (Minutes No 21)  
(recast)

## **CODE OF ACADEMIC ETHICS OF THE KUAS**

### **I. GENERAL PROVISIONS**

1. The Code of Academic Ethics of the Public Institution Kolping University of Applied Sciences (hereinafter – the KUAS) (hereinafter – the Code of Ethics) establishes the introductory provisions of ethical academic behaviour of the members of the KUAS community, which are not directly regulated by the Republic of Lithuania and international legal acts, employment contracts and internal legal acts of the KUAS.

The Code of Ethics has been prepared following the Constitution of the Republic of Lithuania, the Law on Science and Studies, the Statute of the KUAS, the recommendations for the adoption, implementation and supervision of codes of academic ethics of science and study institutions approved by the Ombudsman of Academic Ethics and Procedures, other internal legal acts of the Republic of Lithuania and the KUAS related to the implementation of the provisions of academic ethics, and the concept of the KUAS pedagogy and education.

3. The purpose of the Code of Ethics is to create a democratic, safe, trusting, and creative atmosphere at the KUAS; to establish the basic principles of academic conduct and their responsible application by members of the KUAS community, and to encourage ethical behaviour by members of the KUAS community not only in the performance of their functions but also in other activities where the KUAS is represented. The Code of Ethics also aims to contribute to the mission of science and studies as defined in the Law on Science and Studies of the Republic of Lithuania, the implementation of the Lithuanian science and studies policy, and the development and implementation of a sustainable science and studies system.

4. The Code of Ethics applies to all members of the KUAS community: administrative and economic staff, teaching staff, applied research staff, students, learners, and members of the KUAS governing bodies.

5. The essential guidelines for the KUAS community are:

5.1. To base the activities on Christian philosophy and social ethics, recognising that every human being is a person of value and that every person has the right to quality educational service, without discrimination based on sex, ability, disability, appearance, race, ethnicity, language, religion, political beliefs, or social status.

5.2. To emphasise professional ethics, Christian social teaching, and moral values and develop an ethical approach to work.

5.3. To foster respectful relationships with each community member; recognising, upholding, and promoting the core academic values of responsibility, professionalism, openness, fairness, honesty, respect, tolerance, and community.

5.4. To ensure the academic freedom of members of the academic community.

5.5. To assume joint and several responsibilities to achieve the KUAS mission and goals, actively support the KUAS community's aspirations, represent the KUAS honourably, and accurately represent the name of the KUAS in Lithuania and abroad.

5.6. To promote the awareness of members of the KUAS community that ethical considerations are a vital part of any decision-making process and an essential prerequisite for increasing public confidence in the KUAS.

6. Key terms used in the Code of Ethics:

6.1. **Academic community** – students, learners, lecturers, staff of the KUAS directly involved in the study and applied research activities, other researchers.

6.2. **Academic ethics** – academic values accepted by the academic community, enshrined in the Code of Ethics of the KUAS, which ensure transparency of the research and study process, academic honesty, equality, fairness, non–discrimination, responsibility, sustainable use of resources, academic freedom, impartiality in the evaluation of research and study work, trust, respect, and protection of intellectual property.

6.3. The **Academic Ethics Committee** – a collegial body established by the KUAS to oversee the Code of Academic Ethics and investigate violations of the Code of Academic Ethics. The Ethics Committee does not deal with cases of harassment<sup>1</sup>, sexual harassment<sup>2</sup> or stalking<sup>3</sup>.

6.4. **Conflict of interest** – a situation where a person working at the KUAS, or otherwise connected with the KUAS, or a student, in the performance of their duties or the execution of an assignment, is required to make a decision or to participate in the making of a decision, or to execute an assignment, which is not only related to their duties but is also related to their private interests.

6.5. **Confidential information** – Confidential information includes the concept of personal data as defined by the Law on Legal Protection of Personal Data and other confidential information as defined in the internal legal acts of the KUAS.

6.6. The **fundamental values of academic ethics** are academic integrity, responsibility, equality, justice, non–discrimination, accountability, transparency, sustainable use of resources, academic freedom, impartiality in evaluating research and studies, trust, and respect.

6.7. **Plagiarism** – the presentation of text without citation marks, whereby an idea, illustration or data is retold or quoted without acknowledging the source.

6.8. **Socially responsible behaviour** – Conscious, ethically sound, and mature behaviour of a member of the KUAS community in the external and internal environment around them.

6.9. **Applied research** – experimental and theoretical work conducted to generate new knowledge to achieve specific practical objectives or challenges.

7. Other terms used in this Code of Ethics shall be understood as the terms established in the Law on Science and Studies of the Republic of Lithuania, other legal acts of the Republic of Lithuania and internal documents of the KUAS.

## II. GENERAL ETHICAL STANDARDS AND BREACHES THEREOF

8. Each member of the KUAS community, following the provisions of this Code of Ethics and in recognition of the KUAS core values of responsibility, professionalism, openness, fairness, honesty, respect, tolerance and community, undertakes to:

8.1. Be guided in their activities by the international and Republic of Lithuania legal acts regulating higher education and labour relations, the employment contract, the study contract, and other documents establishing the internal procedure of the KUAS.

8.2. Pursue continuous excellence in their professional/academic activities.

8.3. Respect the rights, duties, and dignity of every member of the KUAS community.

8.4. Treat every member of the KUAS community equally in their activities, regardless of their age, gender, sexual orientation, disability, appearance, race, ethnicity, social status, language, religious and political beliefs, property, origin, or any other grounds.

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<sup>1</sup> Harassment is unwanted behaviour that is intended to offend or violate a person's dignity based on their sex and is intended to create or does create an intimidating, hostile, degrading or offensive environment.

<sup>2</sup> Sexual harassment is unwanted abusive conduct of a sexual nature, whether verbal, written or physical, towards a person, where such conduct is motivated by the intention or effect of the conduct to violate the dignity of the person, by creating an intimidating, hostile, degrading, humiliating or offensive environment.

<sup>3</sup> Harassment – treating a person less favourably than others for reporting or complaining, testifying in a case of harassment or sexual harassment, or participating in an investigation of harassment or sexual harassment.

- 8.5. Always do the right thing and do not abuse the powers vested in them.
- 8.6. Be impartial and free from personal bias in making decisions.
- 8.7. Not tolerate cases of corruption and academic dishonesty.
- 8.8. Provide relevant information (unless it is restricted or confidential) to the KUAS community and other persons about the activities of the KUAS and other members of the KUAS community following the procedures established by law.
- 8.9. Behave courteously and respectfully, without infringing the rights and freedoms of another member of the KUAS community.
- 8.10. Not bring the KUAS into disrepute by conduct unacceptable to the public.
- 8.11. Not use the name of the KUAS for political and religious advertising for personal purposes.
- 8.12. Duly represent the interests of the KUAS in relations with social partners in the development of joint activities and cooperation projects.
- 8.13. Preserve the material and intellectual property of the KUAS, not to use it for personal, political and religious activities or personal needs and not to tolerate such behaviour by others.
- 8.14. Objectively assess the knowledge, competence, performance, and behaviour of members of the KUAS community – staff and students.
- 8.15. Not abuse their position, power, or name to patronise, protect or professionally benefit family members, relatives, and friends.

9. Members of the KUAS academic community are guaranteed academic freedom. Academic freedom means the community members to openly express their views on teaching, the organisation and administration of studies and applied research, to express their critical comments, and the freedom to develop their scientific activities. The KUAS aims to protect academic community members from constraints, pressure, and influence and maintain the tradition of an atmosphere of critical thinking and open debate. The responsible exercise of academic freedom requires that community members recognise the same right as other community members.

10. The principle of academic freedom is violated by:

- 10.1. Showing disrespect for the views of other members of the community.
- 10.2. Restriction of the rights of community members to express and defend their views on matters of the KUAS management, organisation and administration of studies and applied research.
- 10.3. Limitation of the right to reply to criticism or accusations.
- 10.4. Participation in applied research or experimentation, knowing or suspecting that such research and experimentation causes or is likely to cause harm to man, nature, society, or culture.
- 10.5. Other actions that are restricting academic freedom.

11. Relations between members of the KUAS community shall be based on the principles of respect, goodwill, fairness, impartiality, non-discrimination, collegiality, academic solidarity, and honesty. Violations of these principles include:

- 11.1. Conduct that is derogatory to the rights, dignity, and honour of a community member and the promotion and toleration of such conduct.
- 11.2. Discrimination in speech, action, or academic assessment against a member of the community on the grounds of age, gender or sexual orientation, disability, appearance, race or ethnicity, religion or belief, or participation in political, social, cultural, or sporting activities, and the toleration of such discrimination.
- 11.3. Psychological pressure on a member of the KUAS community for personal evaluation or to conceal dishonest actions.
- 11.4. Taking advantage of more vulnerable people (due to subordination or other social relationships).
- 11.5. Harassment of a member of the community – harassment on the grounds of age, gender or sexual orientation, disability, appearance, race or ethnic origin, religion, or belief, which violates a person's dignity and is intended to create or does create an intimidating, hostile, degrading or offensive environment, and the promotion and toleration of such harassment.

11.6. Unfair professional competition, participation in fraudulent transactions, concealment of information intended for all members of the KUAS community, escalation of conflicts and intrigues within the community.

11.7. Conducting anti-humanitarian research.

11.8. Instances of dishonesty, such as plagiarism, scribbling, falsification of data, falsification of results of examinations and other assessments, use of outside help during examinations and other assessments, submission of other people's work as one's work, non-compliance with the principles of copyright, and dishonest behaviour in administration, studies, and research.

11.9. Incorrect and biased evaluation of the work done.

11.10. restriction of academic freedom by limiting freedom of thought, expression; publication of research results and beliefs; freedom of choice of methods and access to research and teaching activities, following accepted ethical principles.

11.11. Ignoring the right to reply to criticism or accusations.

11.12. deliberately limiting or ignoring the views of members of the KUAS community on decisions of importance to the community.

11.13. Confidential information about the KUAS activities and lecturers, students or staff (such as academic achievements, salary, career intentions, health, personal affairs, etc.) shall not be disclosed or discussed with other persons, except when, following established KUAS procedures, a person is applying for a position. The discussion of his or her academic, career achievements, experience, professional and personal qualities is necessary to assess suitability for the position.

11.14. Degrading the name of the KUAS by violating academic discipline or public order.

11.15. Use of the material and financial resources of the KUAS for personal needs; misuse of the KUAS resources during projects; destruction of the KUAS property through malice or negligence.

11.16. Activities that may involve corruption, fraud or attempted undue influence on a member of the KUAS community.

11.17. Conflicts between public and private interests.

11.18. Assignment of official functions to other persons.

11.19. Lack of qualifications, unwillingness to improve, behaviour that undermines the image of the KUAS and does not meet the community's expectations.

11.20. Public discussion of KUAS problems without exhausting all possibilities to solve them within the KUAS.

12. The Code of Ethics cannot cover all breaches of ethical standards and therefore sets out a representative list of breaches of ethical standards, which is not exhaustive.

### **III. ETHICAL NORMS OF PEDAGOGICAL PRACTICE AND BREACHES THEREOF**

13. The relationship between the lecturer and students is based on academic cooperation and transparency principles. Commitment to non-academic obligations may lead to conflicts of interest, and ambiguous relations with students should be avoided. These principles are violated by:

13.1. The pursuit of a non-academic relationship by a student or lecturer with a lecturer or student, respectively, in the context of a taught course, supervised research or other direct academic relationship.

13.2. Assuming a role of assessing or supervising the performance of a family member, relative, a close friend (with a direct, close relationship), business partner (examinations, supervising written work, etc.) where it is possible to avoid this role.

13.3. Soliciting and accepting gifts, non-academic or academic favours from academic community members, directly and indirectly (through other persons), unrelated to the courses being studied.

14. The assessment of a student's knowledge and skills must be fair, honest, and consistent with the objectives of the course:

14.1. A lecturer is obliged to react in a principled manner and report to the KUAS Academic Ethics Committee cases of student dishonesty, such as plagiarism, scribbling, falsification of data, fabrication, or falsification of examination or other reporting results, using outside help during examinations or other assessments, submitting someone else's written work as one's own, employing other students to prepare written work, purchasing written work and submitting it for assessment by a member of the academic community, submitting the same assessed written work for assessment for another course, etc.

14.2. A lecturer must minimise opportunities for academic dishonesty on the part of students during the settlement process.

14.3. A lecturer shall not request personal data from the student or lecturer in group discussions, except in cases provided for in the Law on Legal Protection of Personal Data of the Republic of Lithuania.

14.4. A lecturer is obliged to keep the student's data following the procedure established by the Law on Legal Protection of Personal Data of the Republic of Lithuania.

14.5. A lecturer must avoid linking the student's grades to the student's participation (non-participation) in political or social activities acceptable (unacceptable) to the lecturer.

14.6. During the assessment process, a lecturer must provide reasonable accommodation for students with special needs (e.g., visual, hearing, mobility, and other disabilities) to enable them to complete the assignments.

15. The atmosphere of trust is undermined by the disclosure of confidential information about a student. The principle of confidentiality requires to:

15.1. disclose information to third parties about a student's academic grades or penalties only with the student's written consent or on the legal grounds of foreseeable harm to other persons.

15.2. avoid discussing various aspects of a student's performance, except in the case of student appeals, the results of examinations or other examinations, and other academic matters where the objective resolution of the matter justifies discussion.

15.3. use confidential information for teaching or research purposes only with the written consent of the student.

15.4. ensure that comments on a student's written work not submitted for public defence are not available to third parties.

#### **IV. ETHICAL NORMS IN RESEARCH AND DEVELOPMENT AND BREACHES THEREOF**

16. Scientific application must be based on honest inquiry and the pursuit of truth, and the researcher's conduct must be based on morality and social responsibility. Research must not cause harm to society or the environment. Recognising truth and knowledge as the highest basis for scientific application and expecting to be trusted and to have their achievements fairly evaluated, members of the academic community engaged in the scientific application shall commit themselves to the principle of academic integrity. The following are breaches of the principle of academic integrity in scientific application:

16.1. Falsification, adulteration, or manipulation (e.g., creation of non-existent data, adjusting existing data to improve or worsen results). Typical cases of falsification, falsification, or manipulation:

16.1.1. falsification of signatures, certificates, data or results of reports, academic assignments (laboratory, coursework, and other work), data or documents relevant to scientific activities;

16.1.2. a non-existent source, an incorrect source page, the date of access to the website, or other information in the source description;

16.1.3. withholding findings that contradict the hypothesis and questions of the study and the conclusions of the study;

16.1.4. knowingly providing misleading information about the methodology and funding sources of an empirical study;

- 16.1.5. unjustified co-authorship or failure to indicate co-authorship;
- 16.1.6. denying or concealing the contribution of others who have made significant contributions to scientific research.

16.2. Misappropriation or deliberate damage to research data, computer programs, samples of empirical material, manuscript.

16.3. Other acts that may be considered plagiarism are defined in 16.4 or another breach of academic integrity.

16.4. Plagiarism is prohibited at the KUAS and is characterised by the following features:

16.4.1. passing off any work (whether purchased, downloaded from the Internet, copied) or part of it as your own;

16.4.2. the transmission or paraphrasing of another's idea or theory as one's own;

16.4.3. the use of copied texts from other people's work in one's work without reference to the sources;

16.4.4. reproducing copied texts from other people's works in one's work, with the sources cited but without quotation marks, giving the impression that the author has paraphrased the work;

16.4.5. the amount of quoted text (in quotation marks) is less than the amount of text copied from other works, giving the impression that the author paraphrases the work;

16.4.6. paraphrasing or summarising information from other works without reference to the sources.

16.5. Unfair, tendentious criticism of a colleague's work and deliberate belittling of a colleague's work on the grounds of personal dislike, competition, political or other motives unrelated to the professionalism of the scientific work being assessed.

16.6. Assisting another in committing academic acts that violate the principle of academic integrity.

16.7. Academic bribery, i.e., the offering or giving remuneration for academic services (whether personal or group).

17. Each academic employee of the KUAS (lecturer, researcher, or scholar) shall sign a Declaration of Integrity, valid for the entire duration of the contract of employment or service (Annex 1).

18. ***Ethics of science journal editors.*** Editors of scientific journals shall be guided by the principles of fairness, honesty, integrity, and impartiality in their activities:

18.1 Establish clear rules and requirements for editorial board members, authors, and reviewers, publish them and ensure compliance with them.

18.2. strive to improve the quality of the journal articles by continuously improving the rules and requirements and the procedures for their implementation. Guarantee the timely publication of each issue and the frequency of the journal.

18.3. In deciding whether to publish an article, it shall be based solely on its scientific importance, originality, clarity, and relevance to the journal's subject matter.

18.4. Ensure fair, impartial, anonymous, and timely peer review of submitted articles.

18.5. Avoid conflicts between editors and publishers, editors and authors, editors, and reviewers. Keep present conflicts alive and resolve them to the end, and, if necessary, make them public in one way or another.

18.6. Allow for the publication of corrections, clarifications, and apologies where necessary.

19. ***Ethics of peer reviewers of scientific journals.*** The ethics of a reviewer of scientific journals:

19.1. Agrees to review only those articles for which they have sufficient expertise in the subject matter and has no conflict of interest with the authors. They shall inform the journal editor as soon as possible of their refusal to review, stating the reasons for the refusal.

19.2. Review objectively, professionally, honestly, in good faith and impartially, and submit the review within the deadline set by the editor.

19.3. respect the confidentiality of the peer-review process and discuss the peer-reviewed article only with the editor.

19.4 The review shall be submitted in written form with a clear recommendation to publish or not to publish the article, identifying the deficiencies that can still be remedied in the case of a proposal to publish, and noticeably apparent reasons for the decision in the case of a proposal not to publish.

19.5. comment on the article in a professional, objective, and impartial manner, avoiding personalities. Does not express in private an opinion on the article that differs from that expressed in the review.

19.6 If they suspect possible ethical misconduct from the authors of an article, they shall inform the editor. They shall not make the suspicion public until the editor has completed their investigation.

20. ***Ethics of authors of articles.*** Authors of articles:

20.1. Submit for publication articles of scientific merit, original, previously unpublished, either in whole or in part, unless there is a reference to an existing publication.

20.2. Present the research methods, data, and results of the research clearly so that others can replicate them.

20.3. Do not include in their articles a discussion of the ideas, claims, research methodology or results of other scientists without reference to the authors' publications.

20.4. Do not "replicate" articles by publishing the same research results, expanding them, adding minor additions, and rephrasing them in different sentences.

20.5. Accept, are responsible for and are prepared to defend all the statements in the article in a scientific debate.

20.6. Revise the article considering the reasonable comments of the reviewers within the editor's time limit.

20.7. Follow the principle that their articles should not dominate the list of sources for an article.

20.8. Do not seek to improve the metrics of their science in unethical ways.

20.9. In the case of heads of institutions, editors or members of editorial boards do not use their position to seek exclusive conditions for publishing an article.

## **V. ETHICAL NORMS AND VIOLATIONS OF ETHICAL NORMS IN THE ACADEMIC ACTIVITIES OF STUDENTS AND LEARNERS**

21. Recognising knowledge, truth and understanding as to the highest values and expecting a fair assessment of their achievements, students and students commit themselves to the general standards of academic integrity in the study process. The following actions violate the norms of academic integrity in the study process:

21.1. Taking notes during the assessment of academic performance or allowing another person to take notes from own work.

21.2 Failure to report perceived cases of academic dishonesty by members of the academic community.

21.3. Telling the answers, use of preparation materials, unauthorised use of electronic or virtual communication devices, other technologies, disregarding the instructions of the assessor, or other dishonest behaviour during the assessment of academic performance.

21.4. Use of a mobile phone during lectures, consultations, billing.

21.5. Use of the work or results of other students or students' work.

21.6. Submission of the same work in multiple subjects unless the agreement of the teaching staff is obtained.

21.7. Settlement for another person.

21.8. Correcting the marking of coursework to obtain a better mark.

21.9 Forgery/falsification of lecturers' signatures, grades, and study documents.

21.10. falsification/forgery of the results of assignments (tests, examinations, independent work).

- 21.11. Offering excessive remuneration for academic and other services, directly or through other persons.
  - 21.12. Actions that meet the criteria for plagiarism as set out in Clause 16.4 of the Code of Conduct.
  - 21.13. Helping others who commit acts of academic dishonesty.
  - 21.14. Rude behaviour (e.g., interrupting a speaker, whispering, secret or open ridicule, etc.) or other actions that interfere with the conduct of a lecture or consultation or the assessment of the knowledge, or impolite or humiliating communication, whether oral, written or by electronic communication.
  - 21.15. Filming and photography during a lecture, quiz, exam, or tutorial without the lecturer's permission.
  - 21.16. Other conduct of a student or learner is inconsistent with the requirements of integrity set out in the Code of Ethics.
22. Students and learners, when interacting with other members of the KUAS community, undertake to:
- 22.1 Respect the opinions of other members of the KUAS community and make comments reasonably.
  - 22.2. Be tolerant of the personal qualities of other members of the KUAS community.
  - 22.3. Not to disclose confidential information about other members of the KUAS community.
23. To use the KUAS resources (computer and laboratory equipment, materials, library inventory, etc.) rational, sustainable, responsible, and appropriate manner.
24. Each student enrolled at the KUAS shall sign the Student/Learner Declaration of Integrity (Annex 2), which is valid for the entire period of validity of the study contract.

## **VI. OVERSIGHT AND ENFORCEMENT OF THE CODE OF ETHICS**

25. The Code of Ethics shall be supervised by the Academic Council of the KUAS, who at their meetings:
- 25.1 Consider proposals from the KUAS community to improve the Code of Ethics or initiate additions and amendments.
  - 25.2 Receive and consider allegations from members of the KUAS community regarding violations of the provisions of the Code of Ethics.
  - 25.3. Take decisions on imposing penalties on members of the KUAS community who violate the provisions of the Code of Ethics.
26. Grounds for initiating proceedings for breach of the Code of Ethics:
- 26.1. A written statement by the person (applicant). The statement must contain the facts and the evidence supporting them.
  - 26.2. Information in the media about the rights of persons violated at the KUAS.
  - 26.3. The ethical breaches complained of must have occurred at least ten working days in advance.
  - 26.4. Other cases not directly covered by the provisions of the Code of Conduct but which are ethically intolerable may be grounds for initiating an investigation.
27. Only reasoned reports would be accepted for consideration. Anonymous reports shall not be considered.
28. Adoption of a decision on a breach of the Code of Ethics:
- 28.1 The Academic Council shall follow the decision-making procedure set out in the Rules of Procedure of the Academic Council.
  - 28.2 The Academic Board shall examine the application received, decide, and reply in writing to the applicant or interested person within thirty calendar days of receipt of the application. The Academic Board may extend the time limit for examining the application by a reasoned decision.
  - 28.3 A member of the KUAS community regarding whom a statement or information has been received shall be informed of the contents of the statement or information no later than five working



days after receipt of the statement or information (a copy of the statement or information shall be provided). The member of the KUAS community who is the subject of the allegation or information shall explain in writing to the Academic Board the circumstances set out in the allegation or information within five working days of the date of the information.

28.4 A member of the KUAS community shall have the right to attend a meeting at which a statement or information relating to them is being considered.

29. If the Academic Council decides that the conduct of the person under consideration has violated the provisions of the Code of Ethics, the Academic Council shall have the right to impose the following measures, considering the nature of the violation:

29.1. notify the community member in writing and publish the personalised or non-personalised information about the decision of the Ethics Committee on the KUAS website.

29.2. propose to the Director of the KUAS to impose one of the disciplinary sanctions (the list is not exhaustive):

29.2.1. a personal warning (without public disclosure of the ethical breach);

29.2.2. a public warning (by public disclosure of the ethical breach);

29.2.3. termination of the contract without notices due to the fault of the employee;

29.2.4. expulsion of the student or learner from the KUAS;

29.2.5. reprimand;

29.2.6. other impact measures.

30. The Director of the KUAS, upon receipt of the decision of the Ethics Committee and after considering the recommendations of the Ethics Committee on the application of measures of influence, may take measures of influence corresponding to their powers against the violator of the Code of Ethics.

31. The decision of the Academic Board at the KUAS is final.

## **VII. FINAL PROVISIONS**

32. Each member of the KUAS community undertakes to abide by the provisions of this Code of Ethics and not tolerate its violation.

33. The Code of Ethics cannot provide for all cases of unethical behaviour; therefore, the Academic Council has the right to decide an unforeseen case of unethical behaviour based on general ethical standards and the values of the KUAS.

34. If the conduct of a member of the KUAS community in administrative and academic activities is not regulated by legal acts, the Statutes of the KUAS, or this Code of Ethics, they shall be obliged to comply with the general principles of ethics.

35. The Code of Ethics shall be published publicly on the KUAS website and internal information system.

36. The Code of Ethics shall be approved and amended by a decision of the Academic Board.

37. The Code of Ethics (recast) shall enter into force on 1 July 2019.

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Public Institution Kolping University of Applied Sciences (KUAS), 193038291,  
Raguvos g. 7, LT-44275, Kaunas, Lithuania

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*(name of lecturer/researcher/researcher)*

## **DECLARATION OF INTEGRITY OF THE LECTURER/RESEARCHER/RESEARCHER**

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### **Acknowledging that:**

- Truth, knowledge, and understanding are the highest values of education and studies, and responsibility, professionalism, openness, justice, fairness, respect, tolerance, and community are the most important values of The KUAS;
- only fair means of gaining an advantage over other members of the academic community.

### **Considering that academic integrity:**

- contributes to the openness and integration of the science and studies system into the international research and higher education area, to the development of a sustainable science and studies system and the development of ethically responsible individuals;
- promotes academic ethics, the responsible exercise of academic freedom and the principle of fair competition;
- builds confidence in the value of higher education and research and has a direct positive impact on the quality of studies and the reputation of the KUAS;
- limits the tolerance and flourishing of societal vices (especially corruption).

### **I understand that:**

- Each member of the academic community must take the initiative and responsibility for finding and applying solutions to academic dishonesty in every academic activity;
- The determination to unconditionally adhere to the principle and rules of academic integrity helps reduce the prevalence of this problem.

### **By signing this declaration, I freely and knowingly undertake to:**

- abide by the provisions of the Code of Academic Ethics of the KUAS and other documents of the KUAS regulating ethical behaviour throughout the entire period of employment at the KUAS;
- take a responsible attitude towards my duties as a lecturer/scholar/researcher and carry them out in good faith;
- set an example for other members of the KUAS community, not to tolerate cases of academic dishonesty and to fulfil one's duty to report and disclose such cases;
- contribute actively to the creation and promotion of a fair academic environment at the KUAS.

I am aware of and accept the consequences for violation of the requirements of academic ethics established by the KUAS.

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(Name and surname)

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(Signature)

Public Institution Kolping University of Applied Sciences (KUAS), 193038291,  
Raguvos g. 7, LT-44275, Kaunas

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(Name of student/learner)

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(Name of the study programme)

## DECLARATION OF INTEGRITY BY THE STUDENT/LEARNER

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### **Acknowledging that:**

- Truth, knowledge, and understanding are the highest values of education and studies, and responsibility, professionalism, openness, justice, fairness, respect, tolerance, and community are the most critical values of the KUAS;
- only fair means of gaining an advantage over other members of the academic community.

### **Considering that academic integrity:**

- contributes to the openness and integration of the science and studies system into the international research and higher education area, to the development of a sustainable science and studies system and the development of ethically responsible individuals;
- promotes academic ethics, the responsible exercise of academic freedom and the principle of fair competition;
- builds confidence in the value of higher education and research and has a direct positive impact on the quality of studies and the reputation of the KUAS;
- limits the tolerance and flourishing of societal vices (especially corruption).

### **I understand that:**

- Each member of the academic community must take the initiative and responsibility for finding and applying solutions to academic dishonesty in every academic activity;
- The determination to unconditionally adhere to the principle and rules of academic integrity helps reduce the prevalence of this problem.

### **By signing this declaration, I freely and knowingly undertake to:**

- abide by the provisions of the Code of Academic Ethics of the KUAS and other documents of the KUAS regulating ethical behaviour throughout the entire period of studies at the KUAS;
- take my responsibilities as a student seriously and carry them out in good faith;
- as a student, set an example for other members of the KUAS community, not to tolerate cases of academic dishonesty, and to fulfil their obligation to report and disclose such cases;
- contribute actively to the creation and promotion of a fair academic environment at the KUAS.

I am aware of and accept the consequences for violation of the requirements of academic ethics established by the KUAS.

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(Name and surname)

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(Signature)