

THE LAYOUT REQUIREMENTS FOR RESEARCH PAPERS

- Text editor: MS Word, Times New Roman; margins: top and bottom 2 cm, left 3 cm, right 1 cm. Each paragraph should start with 1 cm indentation.
- Spaces between lines – one.
- Papers should be written using APA (American Psychological Association) citation style. More information: <https://www.apastyle.org/learn/index>

THE STRUCTURE OF THE PAPER

- **Title of the paper** (all caps, centered, **bold**, 14 pt).
- **Author's name, surname** (all caps, centered, **bold**, *italic*, 12 pt).
- **Name of the college, school or university** (centered, normal, 12 pt).
- **Annotation** (up to 100 words, *italic*, 11 pt).
- **Introduction, chapters and conclusions** (title **bold**, text normal, 12 pt, alignment left; with 1 cm indentation).
- **Tables** (title - centered, **bold**, 10 pt, typewritten above the table; Arabic numbering should be used; table - normal, 10 pt).
- **Pictures** (titles - centered, **bold**, 10 pt, typewritten under the pictures).
- **Formulas** (formulas have to be formatted with equation editor of MS Word, have to be numbered, 10 pt).

List of literature (should be presented using APA style; **title** – centered, **bold**; text - normal, 12 pt).

