

INTERNATIONAL CONFERENCE ON APPLIED SCIENCES

“SOCIAL RESPONSIBILITY AT PROFESSIONAL ACTIVITIES”

March 24, 2016

CALL FOR PAPERS

IMPORTANT

- ✓ Registration deadline - **March 10, 2016**. Please register at <http://goo.gl/forms/x20GvIVJhD>
- ✓ Conference will take place on **March 24, 2016** at Kolping University of Applied Sciences, A. Jakšto str. 6, Kaunas, Lithuania. Conference material will be published in the conference proceedings “Challenges and Social Responsibility in Business”. The conference proceedings are indexed in EBSCOhost. All papers are peer-reviewed. Accepted papers will be published in the conference proceedings.
- ✓ The papers must be sent to konferencija@kolping.lt until **February 24, 2016**.

THE LAYOUT REQUIREMENTS OF RESEARCH PAPERS

Text editor: MS Word, Times New Roman; margins: top and bottom 2 cm, left 3 cm, right 1 cm. Each paragraph should start with 1 cm indentation. Spaces between lines – 1. Papers should be written using APA (American Psychological Association) citation style.

THE STRUCTURE OF THE PAPER

- ✓ **Title of the paper** (all caps, centered, **bold**, 14 pt).
- ✓ **Author’s name, surname** (all caps, centered, **bold**, *italic*, 12 pt).
- ✓ **Name of the college, school or university** (centered, normal, 12 pt).
- ✓ **Annotation** (up to 100 words, *italic*, 11 pt, there should be title, institution, author and annotation text in the annotation).
- ✓ **Introduction, chapters and conclusions** (title **bold**, text normal, 12 pt, alignment left; with 1 cm indentation).
- ✓ **Tables** (title (centered, **bold**, 10 pt) should be above the table; Arabic numbering should be used; table with normal, 10 pt).
- ✓ **Pictures** (Pictures titles (centered, **bold**, 10 pt), should be typewritten under the pictures).
- ✓ **Formulas** (formulas have to be formatted with equation editor of MS Word, have to be numbered, 10 pt)
- ✓ **References and literature list** title **bold**, text normal (11 pt).

KOLPING UNIVERSITY OF APPLIED SCIENCES

Raguvos str. 7, LT-44275 Kaunas, Lithuania

Phone/Fax +370 37 220030

E-mail: konferencija@kolping.lt